

Library Advisory Board Meeting Minutes

West Slope Community Library

May 16, 2023, 5:00-6:30pm

In Attendance:

Lisa Tattersall, WCCLS Manager

Kristen Thorp, Library Director

Julie Solomon, Chair

Lois Hays, member

Amelia Nason, member

Kristin Ingram, member

Friends of the Library Board

Call to order – 5:03pm – Solomon

Consent agenda – motion to approve the consent agenda from Ingram and seconded by Nason. Motion approved.

Public comment – No public comment.

FY 23 –24 Budget report – Lisa Tattersall, WCCLS Manager, shared that the county administration had submitted a balanced budget to the budget committee for review, which had a 7% reduction to West Slope Library. During the budget committee process, Board Chair Harrington submitted an amendment that reduces West Slope Library's budget by a recommended \$462,000. All amendments submitted to the budget committee are going to be discussed at the public meeting on May 18. Because of the length of discussion around budget, many items from the approved agenda were tabled until the July meeting.

Incident Log – Thorp gave a presentation on library incidents which showed the procedures library workers follow when an incident happens at the library. A

small sampling of types of incidents were shared, while still maintaining patron privacy. This topic was prepared and presented in response to Advisory Board inquiries about how staff handle incidents at the library.

Advisory Board recruitment update – Elections were held for Advisory Board officers for the upcoming year. Julie Solomon was nominated and unanimously voted for as Board Chair for the upcoming fiscal year. Kristin Ingram was nominated and unanimously voted for as Board Vice-Chair for the upcoming fiscal year. Congratulations to next year's board leadership. Their term will be July 1, 2023 – June 30, 2024.

Feedback opportunity: Borrowing Policy – Board provided feedback on the library drafted Borrowing Policy. The policy will now go to county Counsel for review.

Library Updates

- Summer Reading starts June 1! Kids 18 and younger will receive a free book when signing up. We have in person summer programs for the first time since 2019 thanks to the Friends of the Library's sponsorship.
- The library anticipates losing two part-time positions, one library assistant and one library clerk, because of the 7% reduction in budget. The library will begin to recruit for other vacancies that have been ongoing.

Thank you, Amelia! – Amelia Nason, who served for two years as West Slope Library's first student advisory board member has concluded her service. Congratulations Amelia on your college acceptance! We are grateful for your contributions and look forward to seeing all the great work you accomplish in the future.

Meeting was adjourned at 6:29pm.