



Library Advisory Board Meeting Minutes

West Slope Community Library

July 18, 2023, 5:00-6:30 PM

In Attendance:

Kristen Thorp, Library Director

Julie Solomon, Chair

Kristin Ingram, Vice-Chair

Joanne Treuhaft, member

Lois Hays, member

Amelia Nason, member

Dorothy Gerlach, Friends of the Library President

Sharon Selberg, Friends of the Library Treasurer

Call to order – 5:03pm – Solomon

Consent agenda – motion to approve the consent agenda from Ingram and seconded by Hays. Motion approved.

Public comment – I love the library and I am thankful for what they are able to provide.

Friends of the Library – updated the board on the successful Bottle Drop fundraiser which included advertisement with yard signs for the first time. Ideas were generated about where else canvassing might happen. Friends anticipate reaching their Bottle Drop fundraising goal for the year. Other fundraising includes the ongoing Book Sale and the spring's Tulip Sale.

FY 23 –24 Budget report – At the May 18th budget meeting, Amendment 4A, that was submitted to the Budget Committee by Chair Harrington, was withdrawn from consideration. The Board of Commissioners adopted the County's budget which had the



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anticipated 7% reduction to West Slope Library. The collection budget was reduced by \$36,000 and two part-time positions were eliminated. On July 11, Lisa Tattersall, WCCLS Manager, made a presentation to the Board of Commissioners regarding WCCLS funding, upcoming levy, and governance. Board gave the greenlight for the process presented with a request for more lead time for levy prep. Unknown what the process will be for next Fiscal Year.

Board Goals – Motion to approve the Board’s Goals for FY 23-24 from Treuhaft and seconded by Hay. Motion approved.

Board Resource Books – Discussion about updating the Board’s resource book. Thorp committed to having it updated before the new applicants are appointed.

Board Standing Rules – Motion to approve the Board’s Standing Rules for FY 23-24 from Treuhaft and seconded by Hay. Motion approved.

Feedback opportunity: The Board identified future educational topics they are interested in learning more about: Banned Books Week, recruitment process, materials processing, cost of electronic media, book lists, and book clubs. Thorp will share information about these topics at upcoming meetings.

Educational Opportunity – Onboarding new employees: Thorp shared the spreadsheet created by the West Slope team to onboard new employees and discussed some of the philosophies and practices behind the several months long process of welcoming new employees to the team.





Library Updates:

- Library's new hours: Have been very successful! Seeing increased attendance right away for Tuesday and Sunday hours.
- Recruitment for one Clerk is underway
- First meet the director program happened with two more scheduled
- As of this meeting, 427 kiddos have signed up for Summer Reading in June!

June Stats:

- 48 people signed up for a library card
- Total circulation was 23,717; highest circulation since the pandemic!
- 24 volunteers in the program, more being interviewed and scheduled as we go.
- Staff spent 48 hours shelving library materials, 39.5 hours preparing books to fill patrons' requests, and 33.5 hours preparing holds for WSL patrons.

Meeting was adjourned at 6:20pm.



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