



Library Advisory Board Meeting Minutes  
**West Slope Community Library**

January 23, 2024, 5:00-6:30 PM

**In Attendance:**

Kristen Thorp, Library Director

Julie Solomon, Chair

Kristin Ingram, Vice-Chair

Joanne Treuhaft, member

Lois Hays, member

**Call to order** – 5:00pm – Solomon

**Consent agenda** – Motion to approve and second. Motion approved.

**Public comment** – No public comment.

**Budget Update** – Thorp shared the budget timeline for the current Fiscal Year (FY) and the milestones in the process for developing budget for next FY. Some of these milestones include budget becoming public in early April, the public budget meetings with the Budget Committee, and the adoption of the budget in late June for implementation on July 1, 2024.

For FY 23-24, Thorp shared that we are planning to spend the full amount of our borrowing collection. That there is significant salary savings because of vacancies, and that we are planning to spend the full professional development amount.

For FY 24-25, Washington County has asked all departments to prepare a base budget and a 3% reduction scenario and a 5% reduction scenario. Regardless of which scenario is selected



for us, we will need to eliminate a vacant position. Further updates will be shared at the Advisory Board's March meeting.

**Board Goals** – Board discussed making good progress on stated goals for the Fiscal Year and will table further discussion.

**Board Appointment Update** – Kristen shared that there was no new information shared on this action item.

**Garden Home/ West Slope Update** – Kristen had shared that there was an upcoming stakeholder's meeting scheduled for the end of February with Comm. Treece. That Molly, Garden Home Library Director and Kristen have shadowed each other to learn about a "day in the life of" for each library.

Request for Proposal (RFP) was announced in December 2023 to develop a transition plan.

**Library Update** – Thea Hart, Adult Services Librarian, has accepted a position in a different organization. There is no plans to replace this vacancy.

With reduced capacity we will be reducing the number of presenters we are planning to offer this FY and next. Including, reducing Summer Reading opportunities.

**Meeting was adjourned at 6:05pm.**