



West Slope Community Library
Advisory Board Minutes
October 20th, 2020
5:00 – 6:30 pm

In Attendance: Kristen Thorp (KT)
Erin Sullivan (ES)
Julie Solomon (JS)
Joanne Treuhaft (JT)

Meeting called to order at 5:02pm by Board Chair Sullivan

Minutes: Corrections need to be made to the June 2020 based on discussion of the August minutes. Treuhaft motioned to approve the minutes. Solomon seconded. Passed.

Agenda: Treuhaft motioned to approve the agenda. Solomon seconded. Passed.

Library Updates: Thorp shared the increased in takeout shift to Mondays which now allows the library to serve over 300 patrons weekly. Browsing experience is different but patrons are still contacting library team for reading suggestions and getting recommendations from NPR, Book Pages, and newspapers. The temporary closures from the fires set up back takeout considerably, but we rebounded very quickly. Thorp gave information about the new exterior ballot box, the Library Assistant recruitment that is in process, and a progress update about the State Report – including some highlights. This will be the first time that the West Slope Library is filing an individual report which will benefit us in the future for grants and to track statistics better.

Patrons have reported Zoom-fatigue and so we are building a library of book talk and tutorial videos so patrons can view these at any time they are interested. We are still providing storytime and Book Club but this change in format will help us meet patrons where they are. Library is interested in increasing our ROI for programs in the next year. Holds lockers have been purchased and will be delivered by the end of the calendar year in order to follow CARES funds guidelines.



Library Budget Q&A: Thorp spent time answering questions from the August meeting. The library advisory board will be engaged in the budget process at mid-year projections and for next year's fiscal year. Shared that the increase from the budget was for capital funds. Ready to Read is an unknown amount because that state grant is on the calendar year vs. Fiscal year. Thorp shared how the current intergovernmental agreement with WCCLS has been extended in order to give a more thoughtful approach and not be rushed because of Covid. Budget is also working to address longtime staff shortages. Our interdepartmental costs are for central services like Human Resources department and Facilities and next year we will be utilizing the services we are already paying for with a cost savings to the library. Our contingency has changed because of budgeting for new positions.

Bylaws: The Board decided that we will spend time reviewing examples of bylaws and work on a drafting our own bylaws in the upcoming meetings.

Adjournment: Meeting was adjourned by Sullivan at 6:10pm

Next meeting: November 17, 2020