



Library Advisory Board
West Slope Community Library
May 18, 2021 5:00-6:30pm

IN ATTENDANCE:

Lisa Tattersall, WCCLS Manager
Kristen Thorp, Library Director
Erin Sullivan, Chair
Julie Solomon, Member
Lois Hays, Member
Amelia Nason, Member
Joanne Treuhaft, Member
Kristin Ingram, Member
Thea Hart, Librarian

Called to order: 5:04 pm

Meeting Minutes: Motion to approve and seconded. Approved.

Agenda: Motion to approve and seconded with revisions. Approved.

Q& A with WCCLS Manager: Sullivan sent an email about her confusion around changes to the Advisory Board and the restructuring hierarchy. Based on previous discussions there was confusion around the strategic plan process. Tattersall and Thorp shared that we would keep part of the process from the past and make improvements where it made sense and that the Advisory Board would advise and participate on the process and that is a significant role. Discussion was had about the change in roles and responsibilities of the Advisory Board around library Facilities. Thorp is being more proactive about reporting facilities needs and the day-to-day management of the library. Where the Advisory Board can play a significant role is in the strategic planning of a new library when the time comes. There was confusion around how the Advisory Board operated in the past and the library trying to mimic the structure of other Boards and Commissions with one staff as the point of contact. To eliminate confusion, WCCLS Manager and Library Director will be the Advisory Board's two points of contact. Official organizational chart will be updated to reflect this structure.



Bylaws:

- Article IX: Amendments to Bylaws.
 - No changes to the draft
- Next steps:
 - Julie will make the edits and send to Advisory Board for review.
 - WCCLS Manager will be included in the bylaws based on earlier conversation.
 - Thorp will work with Tattersall to submit bylaws to County for review before being presented to the Board of Commissioners.

Collections Policy: Advisory Board had opportunities to provide feedback before the policy went to County Council for review. Advisory Board was able to see the minor edits and voted to adopt the policy. Thank you to librarians Thea and Terisa for their work in drafting the policy.

Library update: In the unpacking process we found some of the library's foundational documents. The library joined WCCLS in 1979. Official name is West Slope Community Library. Currently the library team is in library 7 days a week. 2 nights in building till 8 pm. We are currently cohorted because of risk level and distancing needs. New media shelving has arrived and will be installed this week. When I spoke at April meeting, I thought June 1st would be our opening date. but we jumped in risk levels so we must open on June 16. Based on what we know from the County masks will still be required. Risk level projected to change based on number of folks getting vaccinated. We are hiring for new Sr. Library Assistant position that was vacated by a recent promotion. Had first round of interviews last week and 2nd round this Friday. Hope to announce hiring at next meeting. Asked for 2 more Library assistant positions in our new FY budget. If approved, we'll start that process soon so they can be hired as close to the turn of the FY as possible. We are just hiring to maintain services. WCCLS website there are docs on intergovernmental agreement process. Josh Chilcott from WCCLS gave presentation to board of commissioners on what IT provides for the entire cooperative. With COVID restrictions we still aren't in a place to welcome back volunteers.

Meeting adjourned: 6:31p.m.