

## **Library Advisory Board Meeting Minutes**

West Slope Community Library

July 19, 2022, 5:00-6:30pm

### **In Attendance:**

Lisa Tattersall, WCCLS Manager

Kristen Thorp, Library Director

Julie Solomon, Chair

Joanne Treuhaft, Vice Chair

Lois Hays, member

Kristin Ingram, member

**Call to order** – 5:03pm – Solomon

**Consent agenda** – motion to approve the consent agenda from Hays and seconded by Ingram.  
Motion approved.

**Public Comment** – Patron appreciate that the library is open as much as possible.

**Library Update on Rebranding** – Tattersall gave an update on the rebranding project and shared some information on the process of updating the library's logo and some goals of the project:

- To have the graphics be aligned with WCCLS while still retaining our own look and feel
- Honoring the library's tradition while still updating look to be more modern
- More accessible on mobile devices
- More accessible color contrast

### **Library Goals for FY 22-23**

- Continue to work on foundational policies that help support patron's experience in the library and staff's work.
- Develop procedures that will help support training and onboarding and create documentation for knowledge sharing, cross training, and build a repository of instructional institutional information.
- Re-launch the volunteer program. Capacity at the library has been low so we did not meet our goal of welcoming back volunteers last fiscal year as we had hoped. With a recent vacancy, I've decided to change the scope of the position that will focus on volunteer coordination. The hiring process is thorough and several months before the person is selected, onboarded, and trained to support the library's other work before they can begin the process of relaunching the volunteer program.

## **Library Updates -**

- During June, the library gave out 318 free books to kids in the library and 131 books to kids at PDX Plex, Tualatin Valley Gleaners, Cedar Hills Recreation Center.
- Welcome new Youth Services Librarian, Carrie Stotts
- Library is down 40% of it's staffing and capacity to take on extra projects is minimal. We've been given the green light to resume hiring and will focus on the Sr. LA recruitment soon.
- Our budget was approved at the end of June by the Board of Commissioners. The highest expense is salaries, followed by materials and supplies. We've set aside a small amount of money to purchase essential equipment that needs to be replaced- library carts.

**Meeting was adjourned at 6:25pm.**